



For children and
equality for girls

Terms of Reference: Consultancy Assignment Resilience Technical Specialist - Somalia

1. Introduction

At present, drought conditions have deteriorated in Somalia following an unprecedented fourth consecutive failed rainy season; eight areas - up from six in May - are facing the risk of famine. More than 7 million people are affected, up from 6.1 million in May, and over 805,000 are displaced (OCHA, 2022).

These terms of reference form part of the procurement exercise to support the selection of a consultant or consultancy team to provide expert advice and support to enable Plan International UK (PIUK) and Plan International Somalia (PIS) to expand its resilience programmes portfolio through development of Theory of Change (ToC) as well as concept note/proposal for identified opportunity.

This document also provides information about evaluation criteria and the selection and appointment process.

PIUK and PIS are currently looking for a consultant (preferably Somalia-based) to provide technical support.

2. Background

2.1 Plan International UK and Plan International Somalia

Plan International strive to advance children's rights and equality for girls all over the world.

Working together with children, young people, our supporters and partners, we're tackling the root causes of gender inequality and child poverty. We've been building powerful partnerships for over 80 years, and we're now active in more than 70 countries.

Plan International UK (PIUK) is one of 20 National Organisations working with Plan International Country Offices supporting programme development and implementation, fundraising and influencing policy makers.

More information about Plan International UK can be found at: www.plan-uk.org

Plan International Somalia (PIS) has started its programmes focusing on child protection, education and humanitarian assistance programming in 2019. PIS is working with and through partners and providing technical support to INGOs, Somaliland NGOs and the Government of Somaliland in Plan International's areas of expertise.

2.2 Scope of the work

The Consultant will:

- Review and analyse existing proven best practices and contextual assessments to strengthen resilience of affected populations in Somaliland, Puntland and South/Central Somalia.
- Engage and consult relevant stakeholders in Somaliland, Puntland and South/Central Somalia (including but not limited with local NGO partners, community groups, FCDO, FAO, Building Resilient Communities in Somalia (BRiCS) consortium, USAID, EU, Ministry of Humanitarian Affairs & Disaster Management).
- Develop guidance on resilience programming including development of a ToC, concept note/ proposal documents (including log frame, MEAL plan, narrative proposal, budget and relevant analysis), consortium development in line with identified opportunities.

Duration of service

- This assignment is for 30 days of work. The 30 days should be completed within a period two months from the date of signing the contract. Specific days to be discussed and agreed upon according to the bid timeline. Rough timeframe expected to start in September 2022.

3. Our requirements

Deliverables

1. Inception Report within a period of 4 days from date of signing the contract. The report should give a description of how the consultants have understood the assignment and how they will carry it out including the timeframe with a timeline of the deliverables listed below, as well as methodology and tools to be used.
2. Summary of proven best practices and contextual assessments to strengthen resilience of affected populations in Somalia.
3. Design workshop in Somalia – Lead technical sessions with partners to design the project, input and support partners in the development of their project components including budgets, context and risk analysis.
4. Proposal documents – guide the development and finalisation of a ToC, log frame, MEAL plan, narrative proposal and budget and relevant analysis for the submission.
5. Guidance documents/templates on resilience programme development – e.g. slide deck of design workshop, questionnaires used during consultations, assessments and other tools used.

Required expertise and key qualifications of the consultant

- At least a master's degree in a relevant field e.g. Social Sciences, Humanitarian/Development Work; Disaster and Risk Management; Climate and Environment; Development Studies; Public Health; or any other related qualification.
- Extensive knowledge and experience of resilience programming in Somaliland, Puntland and South/Central Somalia.
- Extensive knowledge and experience of working with UK-based institutional donors, particularly with FCDO/ DFID.
- Extensive experience in working through consortiums, building/ leading a local consortium is highly desirable.
- Ability to work independently (with minimal supervision).
- Good communication skills.
- Ability to understand our business and requirements.

- Able to demonstrate alignment with Plan International's values and to Feminist Leadership Principles and uphold these in the way you work.
- Able to demonstrate value for money.

4. Our budget / The fee

The service fee will be paid as a lumpsum (inclusive of all expenses related to the service) and will be fixed regardless of changes in the cost components. The service fee will be paid upon completion of the following milestones:

- 75% after submitting draft proposal document and running a presentation to PIS, PIUK and consortium partners.
- 25% after the approval of final documents.

5. Your Response

If you would like to be considered for this work, please submit your technical and financial proposal outlining the following areas:

- **About you or your organisation**

Please provide:

- An overview of the consultant/ your organisation including the most up to date CVs of the person/people you would propose working with us on this project.
- Information about relevant work done for comparable organisations and a brief summary of how you see your strengths against our requirements.
- Relevant samples/extracts of previously delivered work (max 2 page).
- Details of three references (with two no older than two years old)

- **Ability to meet our requirements**

Based upon our requirements set out above please provide an outline of how you would propose to work with us this includes a clear methodology with expected deliverables and timelines.

- **Costs**

Please set out a detailed breakdown of the costs (in GBP) associated with delivering your proposal giving options for varying levels of involvement. For instance, daily rate, number of days, all travel, accommodation, transportation, translation costs as well as taxes liable to be paid or any exemptions etc. should be included in the detailed budget.

Please submit your proposal to: deniz.zayim@plan-uk.org

6. Selection Process

The closing date for the submission of proposals is: **15th September 2022**

Proposals will be assessed against the criteria below.

- Value for money (based on cost including VAT where applicable). (%20)
- Expertise/ knowledge/skills against the criteria set out in section 3 above. (%50)
- The ability to complete the work in the required timeframe. (%30)

7. Vetting and due diligence

The individual / company successful in being appointed to carry out this work will be subject to a range of vetting and due diligence checks including a vetting check using the [Accuity 'Online Compliance'](#) screening process. The Accuity system identifies whether a person or organisation comes up in a search on: Adverse media, Enforcement or Government Sanction Lists. A basic / enhanced DBS check (or similar criminal record check) will also be required.