

PLAN INTERNATIONAL UK JOB PROFILE

Job Title	SRHR Policy and Advocacy Advisor / Coordinator Action for Global Health UK
Department	Policy and Programmes
Unit (if appropriate)	Policy, Advocacy and Research
Grade	3
Salary	£39,500 per annum
Contract type	Full time (34.5 hours per week), fixed term contract until October 2018
Reporting to	SRHR Policy & Advocacy Manager

Overview of Department

Plan International UK is an independent development and humanitarian charity that advances children's rights and equality for girls. We believe in the power and potential of every child. But this is often suppressed by poverty, violence, exclusion and discrimination. And it's girls who are most affected. Working together with children, young people, our supporters and partners, we strive for a just world, tackling the root causes of the challenges facing girls and all vulnerable children. We support children's rights from birth until they reach adulthood. And we enable children to prepare for – and respond to – crises and adversity. We drive changes in practice and policy at local, national and global levels using our reach, experience and knowledge. We have been building powerful partnerships for children for 80 years, and are now active in more than 70 countries. By 2022 we want to help 100 million girls learn, lead, decide and thrive.

The 65-person Policy and Programmes Directorate supports these aims by ensuring that Plan International UK delivers the highest quality policy and programmes. This is an exciting time to join as we implement a range of ambitious plans designed to make us 'the' best among our peers. We want to be known for our expertise in girl's rights and youth, highly-competitive in Education, Economic Security, Child Protection, Sexual Reproductive Health and Rights (SRHR) and Water, Sanitation and Hygiene (WASH), and be seen as an ambitious, quickly expanding player in the humanitarian space. We constantly enhance programme quality and effectiveness, raise income from institutional donors (like the British Government), and drive change through setting and influencing policy agendas.

The Policy, Advocacy and Research Unit (PAR) is one of four Units in the Policy and Programme Directorate. It leads, creates, shapes and implements international policy, advocacy and research for the whole of Plan International UK. The Sexual and Reproductive Health and Rights (SRHR) team within the Policy, Advocacy and Research Unit of Plan International UK aims to bring about policy change and increase funding to improve the broader health and sexual and reproductive health of adolescents and young people in developing countries. We work in collaboration with the UK government, the policy-making institutions of the EU and the UN system.

The team is part of two networks, Countdown 2030 Europe and Action for Global Health UK. Countdown 2030 focuses on meeting the unmet need for family planning and the right to reproductive health. Action for Global Health (AfGH) UK works to increase funding for health, improve its effectiveness and ensure that health is at the heart of global processes including Agenda 2030.

Job Purpose

The purpose of the role is to use policy and advocacy work to increase support from the UK Government to enable developing countries to make substantial progress in global health and sexual and reproductive health and rights. The Advisor will be responsible for two streams of work. The majority of time will involve contributing to Plan International UK's policy and advocacy work on SRHR through Countdown 2030 Europe; a cross-European Consortium working to increase donor commitment to reproductive health and rights and family planning within international development. The Advisor will also support Plan International UK's broader policy & advocacy work on attaining universal access to SRHR. The second stream of work will be coordination of the Action for Global Health UK network to advocate on global health issues such as universal health coverage, health systems strengthening, and health financing.

Key Deliverables	Key Activities
Networking among NGOs in support of SRHR and global health	<ul style="list-style-type: none">• Participate in Countdown 2030 Europe working groups and contribute to or lead joint work• Participate in the UK SRHR Network and contribute to or lead advocacy activities within working groups where relevant.• Build linkages between AfGH UK and Countdown 2030 to broaden sector support for SRH/FP advocacy messages• Coordinate the UK AfGH network through leading communication, regular meetings and information-sharing across the network.• Support active leadership by AfGH members of task teams to deliver on advocacy objectives on UHC, health systems strengthening and health financing.• Deliver and report on primary health care activities
Robust, accurate and respected policy analysis	<ul style="list-style-type: none">• Deliver a policy and advocacy strategy that increases Plan International UK's advocacy impact on adolescent SRHR with the UK government and other external stakeholders where relevant.• Organise high level conferences, workshops and seminars on SRHR in order to have national level impact.• Lead and participate in policy dialogues, participation in international consultations, conferences and webinars for and related to SRHR.• Create communications to influence health and SRHR policy and increase civil society support for advocacy on global health and SRHR• Contribute to external communications.
Dialogue with decision-makers	<ul style="list-style-type: none">• Advocate and negotiate with a variety of stakeholders including high level technical experts, civil servants and parliamentarians• Making use of policy analysis and to support its recommendations, lead on the establishment and maintenance of dialogue with key decision-makers within government and other relevant institutions.• Hold meetings with government Ministers, civil servants, and parliamentarians, specifically on health and on SRHR.• Network with other international civil society agencies engaged in global policy processes and conferences related to health and SRHR.• Support North-South dialogue and facilitate Southern spokespeople communicating with Northern decision-makers.• Contribute technical expertise on key thematic areas (eg universal health coverage) and global processes (e.g. Agenda 2030)• Represent AfGH in broader CSO coalitions and forums, including at the steering group level if required.

General	<ul style="list-style-type: none"> • Ensure that all activities undertaken on behalf of Plan International UK, externally or internally, are in line with the overall aims of the organisation and with policies and procedures. • Participate in training and other activities as requested
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Awareness and Representation	<ul style="list-style-type: none"> • Commitment to Plan's position on promoting girls' rights and gender equality, and integrating this into all aspects of work. • Commitment to child safeguarding and to being confident and competent in meeting safeguarding responsibilities
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Level of Child Protection Responsibility	Standard
Level of Budgetary Responsibility	This post has functional responsibility for budgetary control and is responsible for allocating activities to the agreed budget, monitoring spending and reporting on time.

This is not intended to be an exhaustive list. Your job description may be subject to change.

Date Created	April 2018
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PLAN INTERNATIONAL UK PERSON SPECIFICATION

PERSONAL COMPETENCIES

Competency Title	The successful candidate will be able to....
Communicating with all stakeholders	<ul style="list-style-type: none"> • Be confident, enthusiastic and articulate • Demonstrate excellent interpersonal communication, presentation and public speaking skills and be skilled at high level representation and liaison. • Use a high level of communication skills, both written and verbal, in technical areas to foster partnerships, motivate others, support advocacy objectives and to communicate policy positions and analysis • Network and form effective and constructive working relationships across the whole organisation and wider network within sector
Working effectively and efficiently	<ul style="list-style-type: none"> • Manage resources in a cost-effective manner using developed negotiation, influencing and budgeting skills. • Keep up to date with key development and global health and SRHR issues to be able to spot new opportunities as they may arise. • Work on their own initiative with a flexible attitude to work and to be able to manage a wide and varied workload, using strong organisational skills
Demonstrating Plan values	<ul style="list-style-type: none"> • Inspire others to consistently seek innovative work methods and continuous improvement by demonstration. • Provide a high level of customer service to all internal and external stakeholders. • Be responsible for ensuring that agreed aspects of the organisational business plan and the Programme Strategy are achieved

RELEVANT EXPERIENCE

The successful candidate will have experience of

Working in a coordination capacity with a diverse range of colleagues to achieve shared objectives

Working on international development, particularly global health or SRHR at a senior level

Developing and implementing robust policy and advocacy strategies.

Working with the UK or another European government, with policy makers, technical staff and multilateral institutions
Managing research and utilising it effectively in policy / advocacy work
Building effective relationships, demonstrating leadership and exerting influence with various stakeholders through acting in an advisory capacity
Preparing high quality and impactful publications for specialist and non-specialist audiences, including policymakers

SPECIFIC SKILLS AND KNOWLEDGE	
The successful candidate will have the ability to....	The successful candidate will have knowledge of....
Demonstrate an awareness of child safeguarding issues	Relevant UK development institutions, policy and frameworks
Support the effective working of a number of teams by providing SRHR expertise	Relevant global development institutions, policy and frameworks
Demonstrate well developed research skills	Specialist and current knowledge of the global health agenda, especially in relation to universal health coverage, sexual, reproductive health and rights and global processes such as Agenda 2030
Demonstrate well developed policy analysis skills	Relevant European development institutions, policies and frameworks
Demonstrate excellent writing and editing skills	Health systems financing and management approaches undertaken by donors and developing country governments (preferable)
Effectively manage budgets	